

BREDON VILLAGE HALL, MAIN ROAD, BREDON, GLOUCESTERSHIRE, GL20 7QN
BOOKING FORM FOR OCCASIONAL USERS

Booking enquiries should be raised with the Manager:- ☎ 01684 772761

FULL NAME
REPRESENTING(CLUB NAME (if applicable))
ADDRESS
(inc. postcode)
TELEPHONE NO.
MOBILE NO.
E-MAIL ADDRESS

I wish to make application to hire the accommodation as indicated hereunder in Bredon Village Hall

DAY OF THE WEEK
DATE
FUNCTION TYPE
TIME OF FUNCTION FROM.....TO.....
ACCESS REQUIRED FROM.....TO.....
NUMBER OF PEOPLE EXPECTED TO ATTEND

COST (leave for Manager)

ACCOMODATION REQUIRED (please delete as appropriate):		£
CHANDLER ROOM	YES/NO (approx 250 seated)
OLD HALL	YES/NO (approx 150 seated)
JUBILEE ROOM	YES/NO (approx 80 seated)
KITCHEN	YES/NO
ALL	YES/NO (capacity limited to 400)

FACILITIES REQUIRED* (please delete as appropriate):		
BAR	YES/NO (if yes, must book Jubilee Room)
CROCKERY	YES/NO
CUTLERY	YES/NO
ROUND TABLES	YES/NO

*If any of the above facilities are required the Manager will contact you to confirm requirements and conditions.

I AM OVER 18 YEARS OF AGE AND HEREBY PERSONALLY ACCEPT RESPONSIBILITY FOR BEING IN CHARGE AND CONFIRM THAT I WILL BE ON THE PREMISES AT ALL TIMES DURING THE PERIOD OF TIME OF THIS HIRE AND WHEN THE PUBLIC ARE PRESENT AND FOR ENSURING THAT ALL CONDITIONS ARE MET.

THE BREDON VILLAGE HALL CANNOT BE HELD RESPONSIBLE FOR ANY CONSEQUENTIAL LOSS FOR CANCELLATION OF ANY PRIOR HIRE BOOKING AGREEMENT DUE TO UNFORESEEN CIRCUMSTANCES. (See Terms and Conditions for full details.)

ANY CANCELLATION OF THIS BOOKING REQUIRES AT LEAST ONE CALENDAR MONTH'S NOTICE OTHERWISE A FULL CHARGE WILL BE MADE. (See Terms and Conditions for full details.)

BREDON VILLAGE HALL MAY REQUEST UP TO THREE REFEREES.

I confirm I have seen a copy of the "Bredon Village Hall Hiring Agreement and Standard Conditions of Hire for Occasional Users" and fully understand and accept the conditions contained therein.

Signature..... Date.....

A deposit of £..... is received with thanks.

Refundable deposit required £..... (cheques should be payable to "Bredon Village Hall")

Signature of Manager..... Date.....